SALARY AND PAYROLL MANAGEMENT

Employment of all District personnel, whether by contract, letter or appointment, hourly employment, substitute, or temporary status must be approved by the Board of Education except where authority to appoint certain personnel of the District has been delegated to the Superintendent.

Board action to approve the employment or reemployment of District personnel shall include the name of the individual, the position title, and the compensation to be paid to the individual. It shall be the responsibility of the Director of Business Services to ensure that each person is compensated validly.

LEGAL REF: State statutes 109.03

CROSS REF: 221 – Superintendent's Contract
223 – Administrator Contracts
532 – Professional Staff Contracts and Compensation
542 – Support Staff Employment and Compensation

APPROVED: October 2013