

**Oak Creek-Franklin Joint School District
Board of Education Meeting**

**Monday, June 27, 2016
District Administration Building
6:00 p.m.**

Board of Education Members Present: Mr. Carini, Mrs. Cerniglia, Ms. Borchardt, Mr. Verhalen, Ms Mlot, Ms. Sparks, and Mr. Grabowski.

1. Call to Order and Pledge of Allegiance: Mr. Carini called the meeting to order. The Pledge of Allegiance was recited.

Action Items:

2. **#9259-0616** Ms. Mlot moved and Mrs. Cerniglia seconded to approve the Long-term Capital Improvement Plan. **Motion passed unanimously.**
3. **#9260-0616** Mrs. Cerniglia moved and Ms. Sparks seconded to act to approve the resolution on creating the Long-Term Capital Improvement Trust Fund (Fund 46). **Motion passed unanimously.**
4. **#9261-0616** Ms. Mlot moved and Mrs. Cerniglia seconded to approve the adjustments to the 2015-16 budget. **Motion passed unanimously.**

Information Items:

5. Fourth Quarter Update on Construction Projects: Ryan Steenhagen of VJS Construction Services presented an update on the progress of the construction of Forest Ridge Elementary School and the new secondary building, as well as the city's plans and schedule for the 20th Street extension past Forest Ridge. Chris Coggins of VJS reviewed the updated budget summary for the projects noting the increased contingency amount currently available. Dr. Culver shared background information on the design and plans for the former District Office space at the new secondary building to be developed as a Middle School Personalized Learning Center. It was noted that both projects are ahead of schedule and well within the referendum projections.
6. Preliminary 2016-17 Budget: Cathy Cramer, Director of Business Service, reviewed the budget assumptions and summary of the preliminary 2016-17 revenue and expense projections. These will be used to prepare the budget document to be approved by the Board in July and presented at the Annual Meeting of the Electors on August 22. The Board discussed the summary presented and agreed with the assumptions and projections to be used to prepare the Preliminary 2016-17 budget.
7. Recommendation for Custodial Cleaning Services Contracts: Ms. Cramer provided an update on the Request for Proposal that was completed for cleaning services to be provided at Forest Ridge, as well as on the terms proposed by Goodwill and ABM for cleaning services for the other buildings. Discussion was held and the Board agreed to place the recommended agreements on the July Board meeting agenda for approval.
8. 2016-17 Insurance Renewals: A summary of the District's participation in the Schools Risk Management Insurance Cooperative and the annual renewals for the district's liability, boiler and machinery, commercial crime, workers compensation, and student accident insurance was reviewed. The Board agreed to bring these forward for approval at the July Board meeting for approval.

9. Agreement for School Resource Officer (SRO) Services for 2016-17: Mr. Dan Unertl, Executive Director, presented the agreement for the SRO with the City of Oak Creek for the next school year. He summarized the updated job description and the community activities and benefits this agreement provides for both the school district and city. Discussion was held and the Board agreed to place this on the July meeting agenda for approval.
10. Revisions to Policy 538, *Performance Assessment of Professional Educator*: Dr. Culver summarized the recommended updates to reflect consistency with the state's system and the CESA 6 program for professional educator evaluation that the district has adopted. The Board agreed to the first reading of the policy revisions and to bring the second reading forward for final approval at their July meeting.
11. Wisconsin Interscholastic Athletic Association (WIAA) Annual Membership: Dr. Culver presented the renewal for the district's membership in the WIAA. He noted that there is no fee being charged for the 2016-17 school year and that the district's participation is required to be approved by the Board. The Board agreed to bring this forward for approval at the July Board meeting.
12. Professional Educator and Support Staff Handbooks: The Board reviewed and discussed the summary of changes for the employee handbooks for 2016-17 and agreed to formally adopt these at their July Board meeting.

Meeting ended at 7:30 p.m.

Respectfully Submitted,

Cathy Cramer, Recording Secretary