

**Oak Creek-Franklin Joint School District  
Board of Education Meeting**

**Monday, July 25, 2016  
District Administration Building  
6:00 p.m.**

***Board of Education Members Present:*** Mr. Carini, Mrs. Cerniglia, Ms. Borchardt, Mr. Verhalen, Ms Mlot, and Ms. Sparks. Mr. Grabowski was excused.

1. Call to Order and Pledge of Allegiance: Mr. Carini called the meeting to order. The Pledge of Allegiance was recited.
2. Naming Varsity Softball Field at East Middle School: Mr. Scott Holler, Athletic Director, reviewed Policy 940 and the committee that Dr. Culver appointed to review the suggestion to name the softball field “Greg Lampe Field”. The committee recommended that this suggestion be brought forward for the Board to consider and approve. Discussion was held and a majority of the Board agreed with the recommendation and scheduled this item for action at the August Board meeting.
3. Review Agenda for Annual Meeting: The Board reviewed the agenda for the Annual Meeting, scheduled for August 22 at 7:00 p.m. at West Middle School. This will be published as a Class 2 Notice in accordance with state statutes. It was noted that the electors in attendance at the Annual Meeting should be encouraged to participate in the process.
4. Review Preliminary 2016-17 Budget for Presentation at the Annual Meeting: Cathy Cramer, Director of Business Services, presented the summaries of the preliminary 2016-17 revenue and expense projections for Operations, as well as the summary of the proposed budget for all funds, including anticipated state and federal grant allocations. The Board agreed to bring the recommended budget forward for approval at its August meeting and for the appropriate documents and publication summary be prepared as required.
5. Revision to Policy 348, Graduation Requirements: Chad Evenson, Director of Curriculum and Assessment, reviewed the recommended revisions to the Graduation Requirements. These involve an update to the policy to reflect the ability of middle school students to take 8<sup>th</sup> grade courses for credit and the process for implementing the statutory Civics test requirement beginning with the 2016-17 school year. Discussion was held, and the Board agreed to place these policies on the August agenda for second readings.
6. Revision to Policy 361 Related to the Selection and Reconsideration of Classroom Instructional Resources and Library Materials: Mr. Evenson reviewed the recommendations to revise Policy 361 and create Policies 361.1 – *Selection of Textbook and other Classroom Materials and Resources* and 361.2 – *Library Media Center Material Selection and Reconsideration*. These are suggested by WASB and provided additional guidance on the process for selection of course and library materials. The reconsideration process was part of the District’s administrative procedures but not Board Policy. The Board agreed to place this on the August agenda for a second reading.
7. 2016-17 Compensation Plan: Mr. Troy Hamblin, Director of Human Resources, reviewed the district’s Compensation Plan. He explained that the only changes made for the upcoming school year involve the minimum salary amounts for teacher pay ranges 1 and 2.

These changes are included in the preliminary 2016-17 budget. Discussion was held and it was agreed to bring this item forward for approval at the August Board meeting

8. Revisions to Policy 840, *Public Gifts and Donations to the School District*: Dr. Culver discussed the recommended revisions, noting that the policy had not been reviewed since 2004. The policy addresses various aspects of donations, including equity between schools and an increase in the amount required for Board approval from \$1000 to \$5000. He noted that this provides for a quarterly report to the Board of all donations and will serve as a better guide for the process and the relationship with donors. The Board agreed to bring the recommended revisions forward for a second reading at its August meeting.
9. Revisions to Policy 133, *Filling Board Vacancies*: Dr. Culver reviewed the recommended revisions to this policy, primarily related to the direction provided in the event a vacancy is not filled during the initial 60-day period. The Board agreed to bring the recommended revisions forward for a second reading at its August meeting.
10. Revisions to Policy 141, *Board Organizational Meeting*: Dr. Culver reviewed the revisions, based on the recommendations in the WASBO Policy Resource Guide and the need to update the duties of Officers to address changes in law. He explained the draft was prepared to reflect the process used by the Board to elect its officers in April. The Board agreed with the recommended revisions and to place this item on the August meeting agenda for a second reading.
11. Revision to Policy 161, *School Board Powers and Duties*: Dr. Culver highlighted some of the items in his Entry Plan and the development of a “governance team” philosophy that provides for the Superintendent and Board to work closely together with shared value and clear roles. The revision reflects the best practices, role descriptions, and recommended process for this shared governance. The Board expressed its appreciation of Dr. Culver’s work in this process and agreed to place this policy revision on the August agenda for a second reading.
12. Revision of Superintendent Job Description: Dr. Culver recommended this revision as a means to support one of his goals, calling for the realignment of the organizational structure promoting collaboration and engagement around a collective vision. The Superintendent’s Job Description has not been updated since 2003. Discussion was held and the Board agreed to place this on the August agenda for approval.
13. Agenda for August 1, 2016 Board Workshop: Superintendent Culver reviewed the outline of topics and information that will be discussed at the workshop next week, with the discussion facilitated by Bob Butler, of WASB. The Board was encouraged to suggest any other potential topics before the agenda is finalized.
14. Adjourn to executive session per state statute 19.85(1)(g) to discuss notice of claim against the district at 7:09pm
15. Reconvene in open session to act on notice of claim.

**#9271-0816** Mrs. Cerniglia moved and Mrs. Sparks seconded to disallow the Notice of Claim against the Oak Creek-Franklin Joint School District regarding any Notice of Claim and claims from C,L, & S Peckman pursuant to 893.80(1)(a), Wis.Stats. **Motion passed unanimously.**

Meeting ended at 7:23 p.m.

Respectfully Submitted,

Cathy Cramer, Recording Secretary