

**Oak Creek-Franklin Joint School District  
Board of Education  
Committee Meeting Summary**

**Monday, March 21, 2016  
Carollton Elementary School  
5:30 p.m.**

**Board of Education Members Present:** Mr. Carini, Mrs. Cerniglia, Ms. Borchardt and Mr. Jossart. (Mr. Verhalen was excused.)

*Principal Paul Kenwood and Carollton students led Board members, administrators and parents on a tour of the building. Examples of the K-5 writing program, opera program and the use of technology in classrooms were shared.*

**Public Comments:** *A citizen expressed his concerns regarding the use of technology applications and hardware by students under the age of eight.*

**Committee Meeting:**

1. **Call to Order and Pledge of Allegiance:** Mr. Carini called the meeting to order. The Pledge of Allegiance was recited.
2. **School Update: Carollton Elementary School:** Mr. Paul Kenwood, Principal, thanked the members of the Board of Education for their support of the capital improvement projects, particularly for the carpet replacement in the library and for their continued efforts to maintain Carollton. He noted that the furnishings and equipment in the library were made possible by the PTO, greatly improving its appearance and usage. Mr. Kenwood also commented on the efforts to continually update and increase the use of technology throughout the school, and on the success of the reading curriculum. Dr. Culver, Superintendent, expressed appreciation to the students and noted the impressive samples of writing provided throughout the school.
3. **New Website for 2016-17:** Dr. Culver reviewed his goal of improving communication throughout the school district and community. He introduced Lindsey Ziarnik, Communication Specialist and Chris Bennin, I.T. Manager, to provide the summary of the process for the review and selection of a vendor to support a new district website, as one of the means of enhancing communication. Ms. Ziarnik provided background information on the five different websites that were reviewed and the factors used to evaluate them. A committee then was formed and unanimously recommended--Finalsite—based on its content management system and the ease of updating its website. Discussion was held and the Board agreed to bring the contract with Finalsite forward for approval at its April meeting, and for the development of a plan to launch the new website by June 30, 2016.
4. **Update on work underway in developing Forest Ridge Elementary and the secondary site: staffing, curriculum, and resolution of issues with the city:** Dr. Culver reviewed the agenda from a recent meeting with representatives of the city of Oak Creek, to relay the work being done on a number of issues required to close on the

district's ownership and meet the legal requirements relating to the land exchange agreements for the new school sites. He provided an update on the relocation of the cell tower and the background and issues involved with planning for constructing the shell for an Auditorium at the secondary site. Mr. Troy Hamblin, Director of Human Resources provided an update on the transfer of approximately 30 professional staff members related to the opening of Forest Ridge. He also shared that the scheduling of the current Art, Music and Physical Education staff for 2016-17 at the elementary schools has not yet been finalized. Mr. Chad Evenson reported the plans for World Languages, proposing Chinese as the language to be offered at Forest Ridge, with the other elementary schools to remain the same: Spanish at Cedar Hills and Shepard Hills, German at Carrollton and Edgewood, and Chinese at Deerfield and Meadowview. He explained that this recommendation was based on a review by the World Language Department with a consultant from the state Foreign Language Teachers Association (WAFLT). Board members requested that administration review this further, considering an elementary language program that exposes all students to all languages and to also solicit additional input from parents.

5. **CIP Update and Recommended Projects for 2016-17:** Ms. Cathy Cramer, Director of Business Services, updated the Board on the current budget development process that calls for an annual update of the District's CIP five – ten year plan, noting that there is budgeted \$1.1 - \$1.2 million annually for this purpose. As this process is not yet complete, it is being recommended that two projects be approved at this time, in order for them to be scheduled this summer: the completion of the four year parking lot project at West Middle School at a cost of approximately \$255,000 and the replacement of a large portion of Edgewood Elementary School's roof at a cost of approximately \$267,000. Additional projects for 2016-17 will be recommended at a later date. The Board agreed to include this recommendation as an action item at the April Board meeting.
6. **Health Retirement Accounts (HRA's) revisited:** Mr. James Buss, a representative of the OCEA, expressed concerns of teachers related to the implementation of the HRA retirement benefit that replaced the retirement benefit fund available under the previous collective bargaining agreement. Mr. Troy Hamblin, Director of Human Resources, acknowledged the concerns Mr. Buss addressed, and reviewed the efforts made by the district the past four years to provide over \$9 million in HRA contributions for teachers. Discussion was held. Mr. Jossart and Mr. Carini expressed appreciation for the clarification, indicating the Board had a better understanding of this issue as a result.
7. **D.O. Planning and Middle School Capacity: Consideration of a change in plans at the new secondary school site:** Dr. Culver reviewed the background on the plans for the District Office to move to the new secondary building, ultimately requiring this space to be converted into about 8 classrooms, when the high school's enrollment potential is reached. The recent UW Applied Population Laboratory's projections indicate that the middle schools will exceed their maximum capacity by 2019. If it is possible to service

approximately 100 to 200 students at a location besides the current middle school sites, there would not be a need to go to referendum to add on the middle schools for at least the next 10 years. By repurposing the space at the new building that is currently programmed for the District Office, the projected facility needs could be met. Educationally, this provides an opportunity to create an innovative model of personalized learning. Discussion was held and the Board agreed to have administration revise current plans and create a design team for a smaller middle school program of some sort to be housed at the new building and keep the current District Office building.

8. **Revisions to Policy 343, Advanced Learners Program:** Dr. Culver provided background on the policy revisions recommended to clarify the Board's expectations and guidance on the programming required to meet the needs of students identified as Advanced Learners. This will be brought forward as a Second Reading at the April Board meeting, with the understanding the programming will require some processing and planning time to be fully implemented.

**#9233-0316** Mr. Jossart moved and Mrs. Cerniglia seconded to adjourn to executive session per WI Stat. 19.85 (1)(e) to discuss negotiations parameters with OCEA and with businesses and governmental entities related to possible relocation of the cell phone tower on the 9<sup>th</sup> grade school site and revisions to existing agreements. **Motion passed unanimously.**

Meeting ended at approximately 9:15 p.m.