

OAK CREEK-FRANKLIN JOINT SCHOOL DISTRICT
Board of Education Meeting - Minutes
July 11, 2016 - 6:00 p.m.

1. Meeting was called to order by President Frank Carini.
2. Pledge of Allegiance was recited.
3. Roll call was taken. All members were present except Ms. Borchardt who was excused
4. **#9262-0716** Consent Agenda items a, b, and c were approved without objection.
 - a. Approval of meeting minutes of the Board of Education Meeting on June 13, 2016 and June 27, 2016.
 - b. Approval of submitted lists of bills and payrolls

	<u>AMOUNT</u>
Accounts Payable: (All Other Funds)	
Check #141762-142183, 142199	\$ 1,795,284.44
Less void checks	<u>(\$58,783.21)</u>
	\$ 1,736,501.23
Accounts Payable: (Capital Projects)	
Check #2131056-2131068	\$ 3,560,100.37
Accounts Payable: (Total)	\$ 5,296,601.60
Wire Transfers:	
06/03/16 to Chase Bank	\$ 50,589.82
06/03/16 to WEA Trust	\$ 38,291.13
06/03/16 to Employee Benefits Corporation	\$ 17,406.16
06/06/16 to Electronic Federal Tax Payment System	\$ 406,318.72
06/10/16 to United Healthcare	\$ 516,246.03
06/15/16 to State of Wisconsin	\$ 75,744.71
06/16/16 to Electronic Federal Tax Payment System	\$ 51,127.85
06/17/16 to WEA Trust	\$ 37,635.69
06/17/16 to Employee Benefits Corporation	\$ 15,406.16
06/17/16 to State of Wisconsin	\$ 470.00
06/20/16 to Electronic Federal Tax Payment System	\$ 403,588.08
06/20/16 to City of Oak Creek-Water & Sewer Utility	\$ 9,785.94
06/30/16 to WEA Trust	\$ 55,902.20
06/30/16 to State of Wisconsin	\$ 83,563.27
06/30/16 to NeoPost	\$ 4,000.00
06/30/16 to Delta Dental	\$ 45,008.79
06/30/16 to Employee Benefits Corporation	\$ 840.00
06/30/16 to Wisconsin Retirement System (May)	\$ 405,520.36

	<u>GROSS</u>	<u>NET</u>
Payrolls:		
06/03/16	\$ 1,336,637.33	\$ 836,004.46
06/03/16	\$ 249,201.23	\$ 175,389.30
06/15/16	\$ 202,085.50	\$ 147,551.11
06/17/16	\$ 1,325,547.15	\$ 826,097.60
06/17/16	\$ 239,065.36	\$ 167,917.37
06/30/16	\$ 1,178,181.98	\$ 737,594.91
06/30/16	\$ 1,163,448.12	\$ 728,389.00

- c. Approval of personnel matters:

<u>EMPLOYMENT</u>	<u>AREA</u>	<u>ASSIGNMENT</u>
Steven Agg	Technology Teacher	Oak Creek High School
Whitney Calvert	School Counselor	Carollton Elementary
Gregory Crump	Building Custodian	East Middle School
Sydney Olson	School Secretary (10 month)	Cedar Hills Elementary
Kathryn Sandoval	Special Education: Cross Categorical	West Middle School
Meghan Sheahan	School Secretary (10 month)	East Middle School
Laurie Tran	School Secretary (10 month)	West Middle School
<u>RESIGNATION</u>		
Heidi Bohlman	Special Education: Cross Categorical	East Middle School
Jamie Fait	School Counselor	West Middle School
Kelly Schmidt-Whitcomb	School Counselor	Carollton Elementary

5. Public Input: None

Business Items

6. Old Business:

a. None

7. New Business:

- a. **#9263-0716** Mrs. Cerniglia moved and Ms. Mlot seconded to adopt the Professional Educator and Support Staff Handbooks as presented in Attachment 1 and 2 and delegate these Handbooks to the administration for management, update, and modification upon the approval of the Superintendent and Administrative Cabinet with annual review of any such changes by the School Board. **Motion passed unanimously.**
- b. **#9264-0716** Mrs. Cerniglia moved and Ms. Sparks seconded to approve insurance policy renewals as presented for the 2016-17 school year. **Motion passed unanimously.**
- c. **#9265-0716** Mrs. Cerniglia moved and Ms. Mlot seconded to approve a contracted services agreement for cleaning with Goodwill for up to three years, an agreement with ABM for up to two years, and a one year agreement with Coverall with the option for an additional term to include the new secondary building. **Motion passed unanimously.**
- d. **#9266-0716** Mrs. Cerniglia moved and Ms. Mlot seconded to adopt revisions to Policy 538 Performance Assessment of Professional Educators as presented in Attachment One. **Motion passed unanimously.**
- e. **#9267-0716** Mrs. Cerniglia moved and Ms. Mlot seconded to approve Wisconsin Interscholastic Annual membership. **Motion passed unanimously.**
- f. **#9268-0716** Mrs. Cerniglia moved and Mr. Grabowski seconded to approve the contract with the City of Oak Creek as presented in attachment 1. **Motion passed unanimously.**
- g. **#9269-0716** Mrs. Cerniglia moved and Ms. Mlot seconded to approve the proposed "Notice of the Student Academic Standards that are in effect for the 2016-17 school year", pursuant to state statutes and that the administration will provide parents and guardians of District students with notice of the Board-adopted student academic standards that are in effect for the 2016-17 school year in a manner that is consistent with requirements of section 120.12(13) of the state statutes. **Motion passed unanimously.**

8. Informational Items:

a. Review 2015-16 Budget Report and Preliminary 2016-17 Budget and Tax Levy Estimate:

The 2015-16 is projected to result in a positive addition to fund balance and all anticipated expenses and revenues will be within budget allocations. The business office is currently working on the year-end audit and actual expenses are within 1% of budget. The District's general aid figure projected by the Department of Public Instruction is estimated to be approximately a 7% increase, which directly offsets the tax levy, the aid estimate is finalized to the District on October 15, 2016. The preliminary levy estimates provides for a slight decrease in property taxes.

9. Announcements: Dr. Culver relayed the plans for the current Teacher Academy as well as for the professional development scheduled during the month related to the development of the district's improvement plans.

10. **#9270-0716** Ms Sparks moved and Ms. Mlot seconded to adjourn. **Motion passed unanimously.**

Meeting ended at 6:35 p.m.

Respectfully submitted,

Cathy Cramer
Secretary/Director of Business Services