

**OAK CREEK-FRANKLIN JOINT SCHOOL DISTRICT**  
**Board of Education Meeting - Minutes**  
**June 13, 2016 - 6:00 p.m.**

1. Meeting was called to order by President Frank Carini.
2. Pledge of Allegiance was recited.
3. Roll call was taken. All members were present.
4. **#9246-0616** Consent Agenda items a, b, and c were approved without objection.
  - a. Approval of meeting minutes of the Board of Education Meeting on May 9, 2016.
  - b. Approval of submitted lists of bills and payrolls

	<u>AMOUNT</u>
Accounts Payable: (All Other Funds)	
Check #141448-141761	\$ 1,337,083.02
Less void checks	<u>(\$1,467.66)</u>
	\$ 1,335,615.36

Accounts Payable: (Capital Projects)	
Check #2131048-2131056	\$ 3,561,471.91
Accounts Payable: (Total)	\$ 4,897,087.27

Wire Transfers:

05/02/16 to State of Wisconsin	\$ 74,100.04
05/06/16 to Chase Bank	\$ 77,652.39
05/06/16 to WEA Trust	\$ 36,800.30
05/06/16 to Employee Benefits Corporation	\$ 15,758.49
05/09/16 to Electronic Federal Tax Payment System	\$ 405,512.15
05/10/16 to United Healthcare	\$ 513,184.00
05/16/16 to State of Wisconsin	\$ 70,986.55
05/20/16 to City of Oak Creek-Water & Sewer Utility	\$ 1,298.95
05/20/16 to WEA Trust	\$ 37,623.96
05/20/16 to Employee Benefits Corporation	\$ 16,614.85
05/23/16 to Electronic Federal Tax Payment System	\$ 409,003.62
05/31/16 to State of Wisconsin	\$ 75,447.43
05/31/16 to NeoPost	\$ 2,000.00
05/31/16 to Delta Dental	\$ 29,742.48
05/31/16 to Employee Benefits Corporation	\$ 845.00
05/31/16 to Wisconsin Retirement System (April)	\$ 391,620.55

	<u>GROSS</u>	<u>NET</u>	
Payrolls:			
05/06/16	\$ 1,331,450.29	\$ 833,706.17	
05/06/16	\$ 251,221.87	\$ 178,962.75	
05/20/16	\$ 1,342,607.19	\$ 837,707.99	
05/20/16	\$ 252,008.99	\$ 179,611.11	

c. Approval of personnel matters:

**EMPLOYMENT**

**AREA**

**ASSIGNMENT**

Devon Olsen	Science Teacher	Oak Creek High School
Ashley Retzlaff	English Teacher	Oak Creek High School
Jocelyn Wiest	Elementary Teacher	Edgewood Elementary
Jessica Croft	Social Studies	Oak Creek High School
Kimberly Spangler	Math Teacher	East Middle School
Chad Hanebrink	Technology Teacher	Oak Creek High School
Andrew Steeves	English Teacher	Oak Creek High School
Jeffrey Gardon	Social Studies/Science Teacher	West Middle School
Sara Hawkins	Instructional Aide – Special Education	East Middle School
James Smith	Temporary Groundskeeper	District Wide
Nicholas Wotnoske	Temporary Groundskeeper	District Wide

## RESIGNATION

Kathleen Oltesvig	Science Teacher	Oak Creek High School
Jill Ihde	Grade 1 Teacher	Edgewood Elementary
Katelin Weise	Art Teacher	East Middle School
Robin Tharp	Instructional Aide – Special Education	Carollton Elementary
Kristy Curler	Instructional Aide – Special Education	Oak Creek High School
Don Olszewski	Lead Groundskeeper	District Wide
Teresa Farr	Instructional Aide	Deerfield Elementary
Christopher Zoerb	Technology Teacher	Oak Creek High School

## RETIREMENT

Mary Whalen	School Secretary	East Middle School
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## CONCLUSION OF EMPLOYMENT

Joel Berenbaum	Instruction Aide – Special Education	Meadowview Elementary
Lindsey Hurwitz	Interpreter	Meadowview Elementary

5. Public Input: A student addressed the Board regarding gender neutral bathrooms in school facilities.

### Business Items

6. Old Business:

a. None

7. New Business:

- a. **#9247-0616** Mrs. Cerniglia moved and Ms. Borchardt seconded to formally accept the donations of \$18,000 from PPG to support district programs and students. **Motion passed unanimously.**
- b. **#9248-0616** Mrs. Cerniglia moved and Ms. Borchardt seconded to adopt student/family handbook updates for 2016-2017. **Motion passed unanimously.**
- c. **#9249-0616** Ms. Borchardt moved and Mrs. Mlot seconded to approve the Food Service Management Company agreement for 2016-17 with Taher. **Motion passed unanimously.**
- d. **#9250-0616** Mr. Verhalen moved and Mrs. Mlot seconded to approve the Technology Plan for 2016-2019. **Motion passed unanimously.**
- e. **#9251-0616** Mrs. Cerniglia moved and Mrs. Sparks seconded to approve recommended student and meal fees schedule and facility usage rental fees effective with the 2016-17 school year. **Motion passed unanimously.**
- f. **#9252-0616** Mrs. Cerniglia moved and Ms. Borchardt seconded to approve revised Policy 445 – *Student Use and Possession of Weapons*. **Motion passed unanimously.**
- g. **#9253-0616** Mrs. Mlot moved and Mrs. Cerniglia seconded to approve revised Policy 444 – *Student Use of Electronic Devices*. **Motion passed unanimously.**
- h. **#9254-0616** Mr. Grabowski moved and Mrs. Cerniglia seconded to approve revised Policy 411 – *Student Harassment and/or Bullying*. **Motion passed unanimously.**
- i. **#9255-0616** Mrs. Cerniglia moved and Mrs. Sparks seconded to approve revised Policy 453 – *Student Health Services*. **Motion passed unanimously.**
- j. **#9256-0616** Mrs. Cerniglia moved and Mrs. Mlot seconded to adopt the College Honors Accounting, AP Biology and AP Environmental textbooks. **Motion passed unanimously.**
- k. **#9257-0616** Mrs. Cerniglia moved and Mr. Verhalen seconded to approve the capital improvement projects identified to be included in the 2016-17 budget. **Motion passed unanimously.**
8. Informational Items:
- a. Information on Establishing Long-Term Capital Improvement Trust Fund (Fund 46): Ms. Cramer, Director of Business Services presented information on the use of Fund 46 to allocate funds from the current budget to apply to future year's capital projects. She reviewed the requirements for establishing this Fund, including the formal approval of a long-term capital improvement plan. The Board agreed to act on the required resolution and plan to establish this fund prior to the end of the fiscal year.

- b. May Budget Report and Discussion of 2015-16 Budget Adjustments: Ms. Cramer reviewed the current budget report as well as recommended adjustments to be acted on by the Board. She indicated total expenditures will remain within the total budget. The Board agreed to place the budget adjustments on a future agenda for action.
  - c. Update on Vision/Mission/Beliefs: Superintendent Culver reviewed the results of his work over the past several months to update the district's mission, vision and core values in order to establish the goals necessary to meet the mission for the next five years. He relayed results of the surveys provided to students, parents, employees and community members and how all input received was considered to develop the mission: "Working together to engage, challenge and inspire every student every day". Dr. Culver also explained the continuous improvement process to be implemented that will coordinate school improvement efforts in a plan, do, study, act cycle to measure and evaluate results. This includes the deployment of a new organizational and strategic planning model that will focus on increasing and measuring student achievement. Engagement surveys to receive feedback from students, employees, and parents are also scheduled. The Board expressed its support of this process.
9. Announcements: Dr. Culver announced that the High School received recognition from the Wisconsin RTI Center for being a School of Distinction for its PBIS efforts, one of only 160 high schools in the state to receive this honor. Mr. Carini commented on the distribution of the first Oak Creek Current – a collaborative effort involving the city of Oak Creek, the school district, and MATC, that is being mailed to all Oak Creek households and Franklin school families.
10. **#9258-0616** Mrs. Cerniglia moved and Mrs. Mlot seconded to adjourn to executive session per state statute 19.85(1)(c) to discuss evaluation of the Superintendent and review the performance of other individuals. **Motion passed unanimously.**

Meeting ended at 8:54 p.m.

Respectfully submitted,

Cathy Cramer  
Secretary/Director of Business Services