

**OAK CREEK-FRANKLIN JOINT SCHOOL DISTRICT**  
**Board of Education Meeting - Minutes**  
**March 14, 2016 - 6:00 p.m.**

1. Meeting was called to order by President Frank Carini.
2. Pledge of Allegiance was recited.
3. Roll call was taken. All members were present.
4. **#9225-0316** Consent Agenda items a, b, and c were approved without objection.
  - a. Approval of meeting minutes of the Board of Education Meeting on February 8, 2016
  - b. Approval of submitted lists of bills and payrolls

Accounts Payable:

Check #140311-140702	\$ 1,284,700.08
Less void check	(\$135.00)
	\$ 1,284,565.08

Wire Transfers:

02/01/16 to State of Wisconsin	\$ 74,106.47
02/01/16 to Electronic Federal Tax Payment System	\$ 409,954.68
02/05/16 to Chase Bank	\$ 46,695.29
02/10/16 to United Healthcare	\$ 514,878.80
02/12/16 to WEA Trust	\$ 37,914.15
02/12/16 to Employee Benefits Corporation	\$ 15,310.72
02/12/16 to State of WI	\$ 115.94
02/15/16 to State of Wisconsin	\$ 76,106.54
02/15/16 to Electronic Federal Tax Payment System	\$ 400,144.23
02/22/16 to City of Oak Creek-Water & Sewer Utility	\$ 1,253.95
02/26/16 to WEA Trust	\$ 37,914.15
02/26/16 to Employee Benefits Corporation	\$ 15,384.96
02/26/16 to State of WI	\$ 146.13
02/29/16 to Electronic Federal Tax Payment System	\$ 405,164.47
02/29/16 to State of Wisconsin	\$ 74,257.76
02/29/16 to NeoPost	\$ 2,000.00
02/29/16 to Delta Dental	\$ 45,540.98
02/29/16 to Employee Benefits Corporation	\$ 850.00
02/29/16 to Wisconsin Retirement System (January)	\$ 390,433.56

Payrolls:

	<u>GROSS</u>	<u>NET</u>	
02/12/16	\$ 1,330,809.96	\$ 834,088.46	
02/12/16	\$ 229,272.29	\$ 162,186.85	
02/26/16	\$ 1,327,646.77	\$ 831,786.89	
02/26/16	\$ 253,619.58	\$ 179,161.61	

c. Approval of personnel matters:

**EMPLOYMENT**

Megan Arens  
Christopher Rinehart

**REHIRE**

Heather Bilansky

**RESIGNATIONS**

Ellen Brunner

**TERMINATIONS**

Gina Sollazo

**RETIREMENTS**

Cathy Cramer  
Sandra Magner

**AREA**

Associate Principal  
Special Education (Cross-Categorical)

**AREA**

Supervisory Aide

**AREA**

Kindergarten Teacher

**AREA**

Supervisory Aide

**AREA**

Business Manager  
Social Studies Teacher

**ASSIGNMENT**

West Middle School  
Oak Creek High School

**ASSIGNMENT**

East Middle School

**ASSIGNMENT**

Shepard Hills Elementary

**ASSIGNMENT**

East Middle School

**ASSIGNMENT**

District Office  
East Middle School

5. Public Input: None

Business Items

6. Old Business:

- a. None

7. New Business:

- a. **#9226-0316** Mr. Jossart moved and Mrs. Cerniglia seconded to approve donation to benefit district program. **Motion passed unanimously.**
- b. **#9227-0316** Mrs. Cerniglia moved and Ms. Borchardt seconded to approve the name of Forest Ridge Elementary for Elementary School #7. **Motion passed unanimously.**
- c. **#9228-0316** Mrs. Cerniglia moved and Mr. Jossart seconded to approve Policy 527.1, Employee Whistleblowers Protections. **Motion passed unanimously.**
- d. **#9229-0316** Mr. Jossart moved and Mrs. Cerniglia seconded to approve revised Policy 667, Fraud Prevention and Reporting. **Motion passed unanimously.**
- e. **#9230-0316** Mr. Jossart moved and Mrs. Cerniglia seconded to approve the World Language Course Proposals. **Motion passed unanimously.**
- f. **#9231-0316** Mrs. Cerniglia moved and Mr. Verhalen seconded to approve 2016-17 Fee Changes for Youth Programs. **Motion passed unanimously.**

8. Informational Items:

- a. January Budget Report: Cathy Cramer, Business Manager, provided an update of the operating funds revenue and expense activity through January.
- b. Update on the 7 Recommendations in the Entry Plan and review of draft mission, vision, and belief statement after PEAC and Admin Council: Dr. Culver, Superintendent, reviewed the recommendations he had shared based on his 100 day entry plan report previously presented. The recommendations for implementation are based on the Baldrige criteria for achieving organizational performance excellence. He also shared his ideas to pursue a coordinated effort of all key stakeholders related to strategic planning; the proposed organizational chart for the district's leadership team along with the alignment of current committees and community participation, will be focused on linking the district's vision, mission and goals to coordinate all efforts to move the district' from "good to great."
- c. January 2016 Employee Engagement Survey: Dr. Culver reviewed the results of the employee engagement survey and the development of action plans by district administrators to promote continuous improvement in all areas. He also shared plans for surveys of all groups and the related follow up for the next year.

9. Announcements: Mr. Verhalen reminded all candidates for office of the requirements for signs related to the upcoming election.

10. **#9232-0316** Mr. Jossart moved and Mrs. Cerniglia seconded to adjourn. **Motion passed unanimously.**

Meeting ended at 6:45 p.m.

Respectfully submitted,

Cathy Cramer  
Secretary/Director of Business Services