

**Oak Creek-Franklin Joint School District
Board of Education
Committee Meeting Summary**

**Monday, May 23, 2016
East Middle School
5:30 p.m.**

Board of Education Members Present: Mr. Carini, Mrs. Cerniglia, Ms. Mlot, Ms. Sparks, Mr. Grabowski and Mr. Verhalen. Ms. Borchardt was excused.

Ms. Bennin, East Middle School Principal, staff, parents and students participated with Board members on a tour of the building.

Public Comment: A citizen commented on the district's technology plan.

Committee Meeting:

1. **Call to Order and Pledge of Allegiance:** Mr. Carini called the meeting to order. The Pledge of Allegiance was recited.
2. **School Update: East Middle School:** Ms. Bennin welcomed Board members and acknowledged the school's staff, parents and students for their work and support of East Middle School. She discussed the school's focus on math, literacy and personalized learning and presented a video featuring students and staff demonstrating the use of the Innovative Learning Space implemented at East. Two students presented information on their involvement in the design and equipment selection process of this space.
3. **Technology Plan:** Mr. Chris Bennin, IT Manager, described the process used to develop the district's recommended technology plan, based on the following goals and objectives: effective teaching and learning, educator and student proficiency, communications and information and systems support and leadership. He presented a summary of the plan and the projected resources to support it. This will be updated and revised annually to ensure the plan aligns with the district's priorities and resources. Discussion was held and the Board agreed to place this item on its June meeting agenda for approval.
4. **Textbook Adoptions 2016-17:** Mr. Chad Evenson, Curriculum and Assessment Coordinator, presented information on the recommended textbook adoptions for the College Honors Accounting, AP Biology and AP Environmental courses at the High School. The Board agreed to include the costs of the textbooks in the 2016-17 budget and place this item on its June meeting agenda for approval.
5. **CIP Recommendations for 2016-17:** Cathy Cramer, Director of Business Services, provided background information on the status of the 2015-16 CIP (Capital Improvement Projects), the recommended CIP projects for 2016-17, and the plan to update the district's 10 year plan for capital projects during the 2016-17 school year. It was also noted that a recommendation for the Board to formally create a Fund 46 for the purpose of funding future projects will be brought forward in June. Discussion was held and the board agreed to place the CIP recommendation to be included in the 2016-17 budget on its June meeting agenda for approval.

6. **Recommendation for Facility Use and Student Fee Increases:** Ms. Cramer reviewed the background information on the current fees charged and the recommendation to increase these based on increasing costs. It was noted that the district has not raised most of these fees in several years, and its fees are lower than most other school district. The Board agreed to place these recommendations on its June meeting agenda for approval. It was noted that these will be reviewed annually as part of the budget development process.
7. **Proposed Move to Self-Funding Health Benefits, Effective 1-1-2017:** Mr. Troy Hamblin, Director of Human Resources presented a summary of a self-funded insurance plan and the district's interests in moving towards this model when the current United Health Care fully insured plan expires. He explained that based on the current plan's experience (costs), the district's budget cannot support the anticipated premium increase. Discussion was held, and the Board directed administration to complete the necessary requirements to implement a self-funded plan as of 1-1-2017.
8. **Employee Paid Vision Insurance:** Mr. Hamblin presented information on a voluntary vision insurance plan to be offered to all employees. The plan will begin be implemented September 1.
9. **Annual Student/Parent Handbook Updates:** Executive Director Dan Unertl presented the updates to be included in the 2016-17 handbooks. He explained that all handbooks will be available electronically, as well as in print for those who requested this. This item will be on placed on the Board's June meeting agenda for approval.
10. **Revision to Policy 445, Student Use and Possession of Weapons**
11. **Revision to Policy 444, Student Use of Electronic Devices**
12. **Revision to Policy 411, Student Harassment and/or Bullying:** Dr. Culver provided background information on the proposed policies, based on the current technology available and used by students. The Board discussed their desire to revise the district's policy and procedures for reporting bullying. Dr. Culver indicated that the new policy regarding student harassment and bullying would address three areas: those affecting students and families, those that affect employees and the administrative procedures addressing how these be handled at the building and district levels. They agreed to place these items on their June Board meeting agenda for a second reading, and, requested that the procedures on bullying be shared with parents.

Meeting ended at approximately 8:40 p.m.