

**OAK CREEK-FRANKLIN JOINT SCHOOL DISTRICT**  
**Board of Education Meeting - Minutes**  
**May 9, 2016 - 6:00 p.m.**

1. Meeting was called to order by President Frank Carini.
2. Pledge of Allegiance was recited.
3. Roll call was taken. All members were present, except Mr. Grabowski and Mrs. Cerniglia who were excused.
4. **#9240-0516** Consent Agenda items a, b, and c were approved without objection.

a. Approval of meeting minutes of the Board of Education Meetings on April 11, 2016; April 25, 2016 and May 2, 2016

b. Approval of submitted lists of bills and payrolls

Accounts Payable: (All Other Funds)

Check #141166-141447

Less void checks

AMOUNT
\$ 1,171,300.73
(\$413.95)
\$ 1,170,886.78

Accounts Payable: (Capital Projects)

Check #2131043-2131047

Accounts Payable: (Total)

\$ 3,517,252.00
\$ 4,688,138.78

Wire Transfers:

04/05/16 to Chase Bank

04/08/16 to WEA Trust

04/08/16 to Employee Benefits Corporation

04/11/16 to Electronic Federal Tax Payment System

04/11/16 to United Healthcare

04/18/16 to State of Wisconsin

04/20/16 to City of Oak Creek-Water & Sewer Utility

04/22/16 to WEA Trust

04/22/16 to Employee Benefits Corporation

04/25/16 to Electronic Federal Tax Payment System

04/29/16 to Employee Benefits Corporation

04/29/16 to Delta Dental

04/29/16 to Employee Benefits Corporation

04/29/16 to Wisconsin Retirement System (March)

Payrolls:

	<u>GROSS</u>		<u>NET</u>
04/08/16	\$ 1,325,627.37	\$	830,939.35
04/08/16	\$ 235,678.12	\$	168,787.67
04/22/16	\$ 1,322,468.08	\$	827,961.34
04/22/16	\$ 169,045.18	\$	119,823.62

c. Approval of personnel matters:

**EMPLOYMENT**

Christina Nielsen

**RESIGNATION**

Anna Scheiber

Linda Luc

Robert Sheridan

**RETIREMENT**

Nancy Flatow

**PROMOTION**

Luke Pinion

**AREA**

School Psychologist

**AREA**

Math Teacher

Office Clerk

Truck Driver

**AREA**

Instructional Aide – Special Education

**AREA**

Student Services Coordinator

**ASSIGNMENT**

Pupil Services

**ASSIGNMENT**

East Middle School

West Middle School

District Wide

**ASSIGNMENT**

East Middle School

**ASSIGNMENT**

District Office

5. Public Input: A candidate for the State Assembly spoke on the importance of districts creating high school schedules that provide an optimal number of Advanced Placement course opportunities for students.

## Business Items

### 6. Old Business:

- a. None

### 7. New Business:

- a. **#9241-0516** Mrs. Mlot moved and Ms. Borchardt seconded to approve issuance of individual teacher contracts for the 2016-17 school year. **Motion passed unanimously.**
- b. **#9242-0516** Mrs. Mlot moved and Mr. Verhalen seconded to delete Policy 723 School Safety Response Plans and Policy 724 Safe and Healthful Facilities and to adopt new Policy 720, *School Safety Plans and Facilities Safety*. **Motion passed unanimously.**
- c. **#9243-0516** Mrs. Sparks moved and Mrs. Mlot seconded to:
  - 1) To continue Knight Construction Program at Oak Creek High School;
  - 2) To grant Cathy Cramer and Tim Culver authority to enter into purchase and sale agreements regarding the current house under construction and purchase of additional lots, subject to sharing information with the School Board and approval by electors, as required by state statute;
  - 3) To call for a special electors meeting for July 11, 2016 (immediately before the School Board meeting) for the purpose of considering purchase of lot(s) to continue Knight's Construction in the 2016-2017 school year. **Motion passed unanimously.**
- d. **#9244-0516** Mr. Verhalen moved and Mrs. Borchardt seconded to approve CESA #1 contract. **Motion passed unanimously.**

### 8. Informational Items:

- a. Preliminary 2016-17 Budget Assumptions: Cathy Cramer, Director of Business Services, reviewed current budget projections and the anticipated adjustments to be included in the development of next year's budget. Although these assumptions result in a projected deficit, it was agreed that adjustments to fees as well as anticipated adjustments for new staff and further revisions by administration will result in a balanced budget being presented in July for the Annual Meeting.
- b. Food Service Program Update and 2016-17 Proposed Fee Increase/Agreement Approval: Mr. Jim Madden, Regional Manager and Ms. Bernadette Rein, Food Services Manager from Taher presented an update on the Food Service operation in the district. Mr. Madden reviewed the recently adopted nutrition standards and the impact on participation as well as the work being done to continue to expand the items offered to students. The Board commended Taher on their efforts and agreed to move forward the recommended \$.05 price increase on breakfasts and lunches and the FSMC agreement for approval at their June meeting.
- c. Periodic Review of School Safety Plans: Mr. Dan Unertl provided an update on all of the efforts and planning related to the implementation of school and district safety plans. He shared some of the best practices that are included in these plans and acknowledged the partnership with the city of Oak Creek's Fire and Police Departments in the development of these plans, as well as the continued planning and training to occur with them in the future to make our schools as safe as possible.
- d. Emergency Care Procedures / Emergency Nursing Services Policy: Dr. Lisa Kujawa, Assistant Superintendent, presented the recommended changes to this policy. The Board agreed to moving this forward for a second reading/approval at their June Board meeting.
- e. Update on Shared Leadership OCF: Dr. Culver, Superintendent, provided an update to the Board on his plans for the roll out of the new organizational structure and leadership teams to begin to be implemented in the 2016-17 school year. He explained that the new structure is intended to support greater involvement and input from staff, students, parents and community members and to align all district activities towards the development of strategies to meet district goals. This is a two year process, with the focus in 2016-17 to be on the development of the district's leadership team and training to support staff in the activities required for strategic planning. The Board expressed their support for this process and for the inclusion of more individuals in the development of the district's goals strategic planning activities.

- 9. Announcements: Dr. Culver shared the plan for Board attendance at the end of year events scheduled throughout the district and invited Board members to participate in Wednesday's Continuous Improvement Training. President Carini noted that the proceeds raised from the Kiwanis Club's recent Taste of Italy event will benefit the High School's Robotics Program.

10. **#9245-0516** Mr. Verhalen moved and Ms. Borchartd seconded to adjourn. **Motion passed unanimously.**

Meeting ended at 7:25 p.m.

Respectfully submitted,

Cathy Cramer  
Secretary/Director of Business Services