

REFERRAL FOR RETENTION

Name of Student: _____ Grade: _____
Referring Teacher: _____ Date: _____

1. Recommendation

Please explain why this child should be retained in the present grade, using the retention guidelines. Include the following factors in your recommendation: (1) academic progress this year, (2) academic ability, (3) description of actions taken so far this year to meet this child's needs, (4) description of student's social skills, (5) amount of parent contact to date.

2. Assessment Information

Has this child ever been referred for exceptional educational testing?

Date(s): _____

Reasons/Recommendations:

Has the child's status been reviewed by the:

Student Intervention Team? no yes Date: _____

Have the parent(s)/guardian(s) been notified of this referral? yes no

Date of Notification: _____

3. Plan of Action

Describe the educational strategies for assisting this child during the second semester.