

Oak Creek High School



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Dear Parent/Guardian

Welcome to the 2022-2023 school year! We are looking forward to another exciting year, filled with learning, purpose, and inspiration. It is our sincere pleasure to welcome new and returning students to Oak Creek High School and to join with you in providing an exceptional educational environment, a continuing program of academic excellence, and challenging learning opportunities.

Thursday, September 1, 2022 marks the first day of our new school year. The enclosed letter provides you with pertinent information regarding the Annual Check-In process. As a reminder, all materials are handled online. Please take the time to read the attached information and ensure all deadlines are met.

As educational practitioners, we believe that a strong home-school connection can have a direct impact on student achievement. As partners, we encourage parents to support their students in the educational process. Studies show that parental involvement in a student's education is one of the most important factors in raising student self-esteem and academic achievement. It is our desire to work together to make your child's experience one to enjoy, remember, and cherish for many years. We look forward to establishing a true partnership focused on student success. All of our staff members are looking forward to working with wonderful students and dedicated families!

DATES TO REMEMBER:

- Annual Check-In (online) - Tuesday, July 5 through Friday, July 29
- OCHS Get Ready for School Day-Picture Day, Chromebook Distribution (freshmen only), Locker Set-up - Tuesday, August 23 from 2:00pm to 6:00pm and Wednesday, August 24 from 8:00am to 2:00pm
- First Day of School - Thursday, September 1, 7:30am

Significance: Our Mark, Our Purpose, Our Experience

ANNUAL CHECK-IN

July 5-July 29

This annual student registration update is required for all district families. The process must be completed by a guardian in the primary household (the household address used to determine residency) by July 29.

During the Annual Check-In process, you will be asked to review and update parent/guardian contact information, student health details and your emergency contact's information. If you have moved or your primary household address has changed, proof of residency must be brought to the District Office before it will be updated. If you have moved out of the district, please notify the District Office by calling 414-768-5880.

Annual Check-In must be completed by July 29 in order to:

- Request and secure your student's bus route
- Participate in sports or activities
- Request a student parking permit

Instructions:

- Log-in to your Infinite Campus parent portal on your computer
- Click on "More" located on the bottom left of the page
- Select "Annual Check-in"

If you have not set-up your parent portal or need assistance, please email helpdesk@ocfsd.org.

PLEASE NOTE: The Annual Check-In process cannot be completed using a mobile device or tablet. If you do not have access to a Chromebook, laptop, or desktop computer, please visit the District Office at 7630 S. 10th Street, Oak Creek, Monday - Thursday, 7:00am - 4:00pm. Only one guardian needs to be present when visiting the District Office, no appointment necessary.

Your high school student(s) will need to be present during Annual Check-In

Students are required to electronically sign the student and family handbook and, if applicable, the Athletic/Activities Code and the consent form for Policy 443.1, *Random Drug Testing For High School Participants in Athletics, Co-Curricular Activities, and Students with Parking Permits*.

Athletics & Activities Registration

The *athletics & activities* portion of Annual Check-In will need to be completed for all students who are considering participating in **ANY** sport or activity during the 2022-23 school year. This includes any student who is considering participating in any fall, winter, or spring sport or activity. Parents/guardians of athletes will also need to provide your student's health insurance information.

Student & Family Handbook

The Student and Family Handbook portion of Annual Check-In will need to be electronically signed by your child.

BACK TO SCHOOL DETAILS:

Student Immunization Law

Wisconsin State Immunization Law (Wis. Stat. § 252.04) requires that all students must be up-to-date with [required vaccinations](#) to be compliant with state law. Parents must provide their child's school with proof of immunization. Please check your student's record with your doctor's office or the Wisconsin Immunization Registry (dhs.wisconsin.gov) and provide any updated records to your school office or immunizations@ocfsd.org by September 1.

SCHOOL LUNCH ACCOUNTS

The federal funding that provided free school meals to all students has come to an end. This means that all families will need to carry a positive balance in their children's school meal accounts to ensure that their students have the nutrition they need throughout the day to learn. You can add funds to your child's lunch account anytime in your Infinite Campus Parent Portal.

FREE/REDUCED LUNCH APPLICATIONS

Applications will be **emailed** in July. If you wish to apply for Free/Reduced Lunch, please mail your completed application to the Oak Creek-Franklin Joint School District Office, ATTN: Food Service, 7630 South 10th Street, Oak Creek, WI 53154. or use the dropbox at that location. You can also complete the application through your Infinite Campus parent portal.

PAYMENT PROCEDURE

The fees for the 2022-2023 school year will be added to Infinite Campus on July 5. An email will be sent to all email addresses on file in Infinite Campus when the fees are added. You will not receive a statement or invoice. If you have any questions please call the billing office at 414-768-6126.

Payment options:

Pay your fees online using the Infinite Campus Parent Portal account anytime between July 5 and September 30. If you have more than one student attending in the district you may pay all the fees at one time when using the online option (convenience fee added)

Mail your fee statement with payment to Oak Creek High School, checks payable to **OCHS**.

Pay in person with a check or cash in your school office. Credit card payments may also be made in person at the OCHS 10-12 building on Wednesdays from 7am - 3pm

Please note: All fee balances are due no later than September 30, however if your student requires a lock, these fees must be paid online or in-person before the first day of school. Workbooks will be distributed by the classroom teacher. Locks will be available on August 23 and August 24 during OCHS Get Ready for School Day or in the school office after August 24.

BUS SCHEDULES

If you live in the bus zone and requested bus service during the Annual Check-In process, your child's bus route information will be available to view in your Infinite Campus parent portal during the week of August 27. Please check Infinite Campus as close to the first day of school as possible as modifications to bus routes, if needed, are updated daily.

MANDATED HALL LOCKER LOCK

Hall lockers require a school-issued combination lock which is used all four years. A student is required to pay this **\$5.75** lock fee only once unless the lock is lost. The lock can be purchased online, in-person during 'Get Ready for School Day' on August 23 or August 24, or in the school office after August 24. Locks may not be brought from home, as the administration must have the capability to access each locker. Lockers should not be shared among students. Incoming freshmen from East Middle School may use the combination lock they were issued from the middle school.

STUDENT PHOTOS

August 23 from 2:00-6:00pm or

August 24 from 8:00am-2:00pm

All students grades 9th through 12th must have their picture taken. This photo is used for the yearbook as well as your child's ID to check out library books and to purchase lunch. There is no need to bring anything to picture day. After picture day, you will receive an email with a link to view and order your child's photo in a private, PIN-protected online gallery. All orders will mail directly to you for free.

SENIOR PICTURES:

Senior pictures are due on or before October 1, 2022. Please visit

ocfsd.org/oak-creek-high-school/students/senior-portraits for more information about senior pictures.

REMINDER TO ATHLETES

All athletes are required to have a current WIAA Athletic Permit Card (Physical Card) on file prior to the start of practice. Physicals taken **after** April 1, 2021, are valid through the 2022-2023 school year.