

Ninth Grade Center



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Main Office: (414) 570-3840

Keith Ruffolo, 9th Grade Center Principal
Candis Mongan, OCHS Principal
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June 2022

Dear Parents and Guardians of Oak Creek-Franklin 9th Graders, Class of 2026

Welcome to Oak Creek High School! At OCHS, our goal is to equip your child with the skills and knowledge needed to meet the challenges of a rapidly changing world. We can't wait to get started!

At the 9th Grade Center, we are busily preparing for our seventh year. Our program is specially designed to meet the needs of the 9th-grade students as they transition from middle school to high school. Our unique offerings and supports encourage the development of skills in math, reading, and content area knowledge. In addition, we focus on social-emotional and organizational strategies that foster collaboration and independence.

Communication is very important to us at the 9th Grade Center and Oak Creek High School in general. While your child is in 9th grade, you will be receiving frequent informative messages about upcoming events and involvement opportunities in your Infinite Campus Message Center as well as your email. For highly important and timely matters, you will also receive automated phone messages. We want you to feel connected and informed about your child's school. Please be sure that your contact information is current when you register to receive all the ongoing school communication.

Incoming 9th Grade Student Orientation

August 30 and August 31 from 8:00am-12:00pm

A freshman orientation for all incoming ninth graders, led by our Link Crew members. Students will be assigned to either one of these days. More details will be sent later in the summer. Save the dates!

Also, please plan to attend the "Get Ready for School Day" on Tuesday or Wednesday, August 23 and 24, for chromebook distribution, school pictures and ID's, lock pick up, and locker set up.

Dates to Remember:

- Annual Check-In (online) - Tuesday, July 5 through Friday, July 29
- Get Ready for School Day--Pictures and School ID's, Chromebook Distribution, Locks, and Locker Set-up--Tuesday, August 23, 2:00 pm to 6:00 pm and Wednesday, August 24, 8:00 am to 2:00 pm
- First Day of School - Thursday, September 1, 7:30 a.m.

Sincerely,

Keith Ruffolo
9th Grade Center Principal
k.ruffolo2@ocfsd.org - 414-570-3840

ANNUAL CHECK-IN

July 5-July 29

This annual student registration update is required for all district families. The process must be completed by a guardian in the primary household (the household address used to determine residency) by July 29.

During the Annual Check-In process, you will be asked to review and update parent/guardian contact information, student health details and your emergency contact's information. If you have moved or your primary household address has changed, proof of residency must be brought to the District Office before it will be updated. If you have moved out of the district, please notify the District Office by calling 414-768-5880.

Annual Check-In must be completed by July 29 in order to:

- Request and secure your student's bus route
- Participate in sports or activities
- Request a student parking permit

Instructions:

- Log-in to your Infinite Campus parent portal on your computer
- Click on "More" located on the bottom left of the page
- Select "Annual Check-in"

If you have not set-up your parent portal or need assistance, please email helpdesk@ocfsd.org.

PLEASE NOTE: The Annual Check-In process cannot be completed using a mobile device or tablet. If you do not have access to a Chromebook, laptop, or desktop computer, please visit the District Office at 7630 S. 10th Street, Oak Creek, Monday - Thursday, 7am - 4pm. Only one guardian needs to be present when visiting the District Office, no appointment necessary.

Your high school student(s) will need to be present during Annual Check-In

Students are required to electronically sign the student and family handbook and, if applicable, the Athletic/Activities Code and the consent form for Policy 443.1, *Random Drug Testing For High School Participants in Athletics, Co-Curricular Activities, and Students with Parking Permits*.

Athletics & Activities Registration

The *athletics & activities* portion of Annual Check-In will need to be completed for all students who are considering participating in **ANY** sport or activity during the 2022-23 school year. This includes any student who is considering participating in any fall, winter, or spring sport or activity. Parents/guardians of athletes will also need to provide your student's health insurance information.

Student & Family Handbook

The Student and Family Handbook portion of Annual Check-In will need to be electronically signed by your child.

BACK TO SCHOOL DETAILS:

Student Immunization Law

Wisconsin State Immunization Law (Wis. Stat. § 252.04) requires that all students must be up-to-date with [required vaccinations](#) to be compliant with state law. Parents must provide their child's school with proof of immunization. Please check your student's record with your doctor's office or the Wisconsin Immunization Registry (dhs.wisconsin.gov) and provide an updated record, if needed, to your school office or immunizations@ocfsd.org by September 1.

SCHOOL LUNCH ACCOUNTS

The federal funding that provided free school meals to all students has come to an end. This means that all families will need to carry a positive balance in their children's school meal accounts to ensure that their students have the nutrition they need throughout the day to learn. You can add funds to your child's lunch account anytime in your Infinite Campus Parent Portal.

FREE/REDUCED LUNCH APPLICATIONS

Applications will be **emailed** in July. If you wish to apply for Free/Reduced Lunch, please mail your completed application to the Oak Creek-Franklin Joint School District Office, 7630 South 10th Street, Oak Creek, WI 53154, ATTN: Food Service, or use the dropbox at that location. You can also complete the application through your Infinite Campus Parent Portal.

PAYMENT PROCEDURE

The fees for the 2022-2023 school year will be added to Infinite Campus on July 1. An email will be sent to all email addresses on file in Infinite Campus when the fees are added. You will not receive a statement or invoice. If you have any questions please call the billing office at 414-768-6126.

Payment options:

Pay your fees online using the Infinite Campus Parent Portal account anytime between July 5 and September 30. If you have more than one student attending in the district you may pay all the fees at one time when using the online option. *A convenience fee will be added if you use the online payment option.*

Mail your fee statement with payment to Oak Creek High School, checks payable to **OCHS**.

Pay in person with a check or cash in your school office. Credit card payments may also be made in person at the OCHS 10-12 building on Wednesdays from 7am - 3pm

Please note: All fee balances are due no later than September 30, however if your student requires a lock, these fees must be paid online or in-person before the first day of school. Workbooks will be distributed by the classroom teacher. Locks will be available on August 23 and August 24 during OCHS Get Ready for School Day or in the school office after August 24.

BUS SCHEDULES

If you live in the bus zone and requested bus service during the Annual Check-In process, your child's bus route information will be available to view in your Infinite Campus parent portal during the week of August 27. Please check Infinite Campus as close to the first day of school as possible as modifications to bus routes, if needed, are updated daily.

MANDATED HALL LOCKER LOCK

Hall lockers require a school-issued combination lock which is used all four years. A student is required to pay this **\$5.75** lock fee only once unless the lock is lost. The lock can be purchased online, in-person during 'Get Ready for School Day' on August 23 or August 24, or in the school office after August 24. Locks may not be brought from home, as the administration must have the capability to access each locker. Lockers should not be shared among students. Incoming freshmen from East Middle School may use the combination lock they were issued from the middle school.

STUDENT PHOTOS

August 23 from 2:00-6:00pm or August 24 from 8:00am-2:00pm

All students grades 9th through 12th must have their picture taken. This photo is used for the yearbook as well as your child's ID to check out library books and to purchase lunch. There is no need to bring anything to picture day. After picture day, you will receive an email with a link to view and order your child's photo in a private, PIN-protected online gallery. All orders will mail directly to you for free.

Reminder to Athletes

All athletes are required to have a current WIAA Athletic Permit Card (Physical Card) on file prior to the start of practice. Physicals taken **after** April 1, 2021, are valid through the 2022-2023 school year.