

June 2022

Dear Elementary Families

We hope your family is having a great summer! Below you will find information and resources to prepare for the 2022-2023 school year.

### **ANNUAL CHECK-IN**

#### **July 5-July 29**

This annual student registration update is required for all district families. The process must be completed by a guardian in the primary household (the household address used to determine residency) by July 29.

During the Annual Check-In process, you will be asked to review and update parent/guardian contact information, student health details and your emergency contact's information. If you have moved or your primary household address has changed, proof of residency must be brought to the District Office before it will be updated. If you have moved out of the district, please notify the District Office by calling 414-768-5880.

#### **Annual Check-In must be completed by July 29 in order to:**

- Request and secure your student's bus route
- Determine classroom placement

#### **Instructions:**

- Log-in to your Infinite Campus parent portal on your computer
- Click on "More" located on the bottom left of the page
- Select "Annual Check-in"

If you have not set-up your parent portal or need assistance, please email [helpdesk@ocfsd.org](mailto:helpdesk@ocfsd.org).

**PLEASE NOTE:** The Annual Check-In process cannot be completed using a mobile device or tablet. If you do not have access to a Chromebook, laptop, or desktop computer, please visit the District Office at 7630 S. 10th Street, Oak Creek, Monday - Thursday, 7:00am - 4:00pm. Only one guardian needs to be present when visiting the District Office, no appointment necessary.

### **BACK TO SCHOOL DETAILS:**

#### **STUDENT IMMUNIZATION LAW:**

Wisconsin State Immunization Law (Wis. Stat. § 252.04) requires that all students must be up-to-date with [required vaccinations](#) to be compliant with state law. Parents must provide their child's school with proof of immunization. Please check your student's record with your doctor's office or the Wisconsin Immunization Registry ([dhs.wisconsin.gov](https://dhs.wisconsin.gov)) and provide any updated records to your school office or [immunizations@ocfsd.org](mailto:immunizations@ocfsd.org) by September 1. **PLEASE NOTE** -Incoming kindergarten students should be receiving booster shots for: Polio, HepB, MMR, and Varicella prior to Sept. 1

**REGISTRATION FEES:**

The elementary registration fee for the 2022-23 school year is **\$53.00**. Registration fees can be paid using the Infinite Campus Parent Portal anytime between July 5 and September 30. The use of Infinite Campus to pay fees is strongly encouraged (convenience fee added), however, you may also pay fees with cash or check in your school office. Elementary school offices are scheduled to be open on the following days before the school year begins: August 9 & 11, 16 & 18, 23-26, 30-31.

Please call your school office before your visit to make sure someone will be available to assist you. Please note that paying school fees does not “register” your child for school.

**SCHOOL LUNCH ACCOUNTS:**

The federal funding that provided free school meals to all students has come to an end. This means that all families will need to carry a positive balance in their children's school meal accounts to ensure that their students have the nutrition they need throughout the day to learn. You can add money to your child's lunch account online anytime by logging into your Infinite Campus Parent Portal account.

**FREE/REDUCED LUNCH APPLICATIONS**

Applications will be **emailed** in July. If you wish to apply for Free/Reduced Lunch, please mail your completed application to the District Office or use the drop box outside the Oak Creek-Franklin Joint School District Office, 7630 South 10th Street, Oak Creek, WI 53154, ATTN: Food Service . You can also complete the application through your Infinite Campus Parent Portal.

**MEDICATION FORMS:**

You can view and print the medication forms on the district website ([ocfsd.org/parents/forms](https://ocfsd.org/parents/forms)). Please bring the completed forms and medication to your school office on the first day of school or to your elementary school before the start of the school year August 10-12, 16-17, 23-25, 30-31. Do not send these forms with your child.

**SCHOOL SUPPLY LISTS:**

Supply lists can be found on your school's website under the “Parents” tab.

**ELEMENTARY CLASS PLACEMENT:**

Class placements will be posted to the Infinite Campus Parent Portal on August 19 at 5:00pm

**STUDENT AND FAMILY HANDBOOKS:**

Student & Family Handbooks are posted to your school's website under the “Parents” tab. You can also request a hard copy in your school office.

**BUS ROUTE INFORMATION:**

If you live in the bus zone and requested bus service during the Annual Check-In process, your child's bus route information will be available to view in your Infinite Campus parent portal in late August. Please check Infinite Campus as close to the first day of school as possible as modifications to bus routes, if needed, are updated daily.

**SCHOOL PICTURES:**

Elementary students will have their school picture taken during parent/teacher conferences on October 13 and October 19 from 3:30 - 8:30pm. More information, including an offering of packages and prices, will be sent home with students during the school year. There will also be a picture make-up day scheduled at a later date.

**ELEMENTARY OPEN HOUSE:** Save the date! Watch for email communication from your school later this summer.

- **4K & 5K Open House: Thursday, August 25, 5- 6:30pm**
- **Elementary Open House (Grades 1-5): Thursday, August 25, 5:30-7:00pm**

**Other Dates to Remember!**

- Complete Annual Check-In (online): July 5 - July 29
- [ASPIRE \(before and after school care ocfsd.org/aspire\)](http://ocfsd.org/aspire)  
Registration is now available online!  
To begin the first weeks of school, registration is due to District Office: August 15
- First Day of School: September 1 - *Welcome Back!*
- School Fees Due: September 30
- Elementary Parent/Teacher Conferences & School Pictures:  
October 13 & October 19, 3:30 - 8:30pm

**Elementary School Contact Information:**

<p><a href="#"><u>Carollton Elementary</u></a> (414) 768-6290 8965 S Carollton Dr Oak Creek, WI 53154</p>	<p><a href="#"><u>Cedar Hills Elementary</u></a> (414) 761-3020 2225 W Sycamore Ave Oak Creek, WI 53154</p>	<p><a href="#"><u>Deerfield Elementary</u></a> (414) 768-6220 3871 E Bluestem Dr Oak Creek, WI 53154</p>	<p><a href="#"><u>Edgewood Elementary</u></a> (414) 768-6280 8545 S Shepard Ave Oak Creek, WI 53154</p>
<p><a href="#"><u>Forest Ridge Elementary</u></a> (414) 574-4050 2200 W Drexel Ave Oak Creek, WI 53154</p>	<p><a href="#"><u>Meadowview Elementary</u></a> (414) 768-6240 10420 S McGraw Dr Oak Creek, WI 53154</p>	<p><a href="#"><u>Shepard Hills Elementary</u></a> (414) 768-6270 9701 S Shepard Hills Dr Oak Creek, WI 53154</p>	<p><b>Go to ocfsd.org for school supply lists and more information</b></p>